



CITY OF GIG HARBOR – PUBLIC WORKS
DEPARTMENT

3105 JUDSON STREET • GIG HARBOR, WA 98335
TELEPHONE (253) 851-8145 • FAX (253) 853-7597

DRAINAGE PERMIT APPLICATION

☐ Commercial	☐ Residential	Case #:	Permit #: DP-
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PERMITTEE Name _____ Company Name _____

Address _____ City _____ State _____ Zip _____ Phone _____

PROPERTY OWNER Name _____

Address _____ City _____ State _____ Zip _____

WORK LOCATION

Address: _____

Description of Work: _____

Area of Site: _____ New Impervious Surface Area: _____ Quantity of Grading: _____ cubic yards

Is the subject site within 200 feet of a fresh or saltwater shoreline, wetlands, streams, or slopes greater than 30%? ☐ Yes ☐ No

Other approvals and permits applying for (list): _____

PERMITTEE’S ACCEPTANCE The undersigned has read, understands and accepts the terms, conditions and fees set forth on this document. ☐ Owner ☐ Contractor ☐ Agent

Name: _____ Signature: _____ Date: _____

Title: _____ Telephone No.: _____ FAX No.: _____

FOR CITY USE ONLY:	
Major Development ☐ or Minor Development ☐ Req’d?: Abbreviated Plan ☐ or Engineered Plans ☐ Drainage Report: Req’d? ☐ Yes ☐ No Off-site analysis: Req’d? ☐ Yes ☐ No Geotechnical Report: Req’d? ☐ Yes ☐ No SEPA Checklist: Req’d? ☐ Yes ☐ No	BONDING INFORMATION: •Site Stabilization Bond*: Req’d? ☐ Yes ☐ No Amount _____ (100% const. costs or \$1,000/acre) Date Posted _____ *Project sites less than 5 acres of land disturbing activity may record a performance covenant in lieu of a bond. •Performance Bond for Uncompleted Improvements: Req’d? ☐ Yes ☐ No Amount _____ (100% const. costs) Date Posted _____ •Maintenance Bond: ☐ Yes ☐ No Amount _____ (15% const. costs or \$5,000 (greater amount)) Date Posted _____ •Certificate of Insurance: Req’d? ☐ Yes ☐ No Date Posted _____ (See back for Requirements)

PERMIT REQUIREMENTS <u>Permittee</u> shall comply with each of the following conditions: •Notify the inspector if there are any changes to the approval of this permit. •Comply with the latest revision of the Stormwater Design Manual. •Keep a copy of this permit and approved plans at the work site at all times. •Schedule Inspections and pre-construction meetings 48-hours in advance (851-8145)	PERMIT NUMBER : <u>DP-</u> Date Permit Activated: _____ Expiration Date: _____ (Not to exceed three (3) years.)
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FEES

Plan Review Fees: Amount _____ Paid? Yes ☐ No. of Catch Basins _____, \$75 1st/CB + \$10/Additional CB

Inspection Fees: Amount _____ Paid? Yes ☐ \$90/EA, Detention area + \$.38/L.F. Pipe

CITY’S APPROVAL The undersigned is authorized by the Public Works Director to issue this permit. Permission to perform the work is hereby granted subject to all provisions on this form.

Name: _____ Signature: _____ Date: _____

INSPECTOR’S COMMENTS _____

Work is hereby inspected and accepted. Signature: _____ Date: _____

Please read all Permit Requirements on backside of this form

1. Drainage Permit Pre-Application

- a. Submittal must contain the Drainage Permit Application and two (2) copies of a site plan per the Stormwater Design Manual.
- b. Following submittal of a Drainage Permit Pre-Application, the Director will issue a determination of what items must be submitted for a complete Drainage Permit Application review.
- c. Once the required items have been submitted, a letter will be issued stating a complete Drainage Permit Application has been submitted.

2. General Requirements *Unless otherwise directed by this Permit or the PW Director, the Permittee shall:*

- a. **Working Hours** Perform the Work only from 7:00 a.m. to 8:00 p.m. on non-holiday weekdays, Monday through Friday, except for emergencies, or as otherwise approved by the PW Director. City holidays include Jan. 1, third Mon. in Jan., third Mon. in Feb., last Mon. in May, July 4, first Mon. in Sept., Nov. 11, fourth Thu. and Fri. in Nov., and Dec. 25. When a holiday falls on a Saturday or Sunday, the preceding Friday or the following Monday is observed respectively.
- b. The commercial liability insurance shall be in the amount of not less than one million dollars (\$1,000,000.00) combined single limit bodily injury and property damage, with a two million dollar (\$2,000,000.00) aggregate. Such insurance shall include the City of Gig Harbor, its officers, and employees as additional insureds, with respect to the terms and conditions of the policy.

3. Other Conditions

- a. In accepting this Permit, the Permittee agrees to protect the City and hold it harmless from all claims, actions or damages of every kind of description which may accrue to or be suffered by any person or persons, corporation or property by reason of the performance of any such work, character of materials used or manner or installation, maintenance and operation or by the improper occupancy of right of way or public place or public structure, and in case any suit or action is brought against said City for damages arising out of or by reason of any of the above causes, the petitioner, his/her successors or assigns will upon notice to him/her or them of commencement of such action, defend the same at his/her or their own sole cost and expense and will satisfy judgment after the said suit or action shall have finally been determined if adverse to the City.
- b. The PW Director may revoke, annul, change, amend, amplify, or terminate this Permit or any of the conditions herein enumerated if Permittee fails to comply with any or all of its provisions, requirements and regulations as herein set forth.
- c. In accepting this Permit, the Permittee agrees that any damage or injury done to the property of the Permittee or any expense incurred by the Permittee through the operation of a contractor, shall be at the sole expense of the Permittee.
- d. In accepting this permit, the Permittee agrees to all the terms and conditions contained in the City of Gig Harbor Storm Drainage Manual.

4. Definitions

PW Director The City Public Works Director or an authorized representative.
Permittee The party or parties to whom this permit is issued, or their successors and/or assigns.
City The City of Gig Harbor

Work The work herein contemplated and approved by this Permit.